

CHOCO STARTER GUIDE

CHOCO

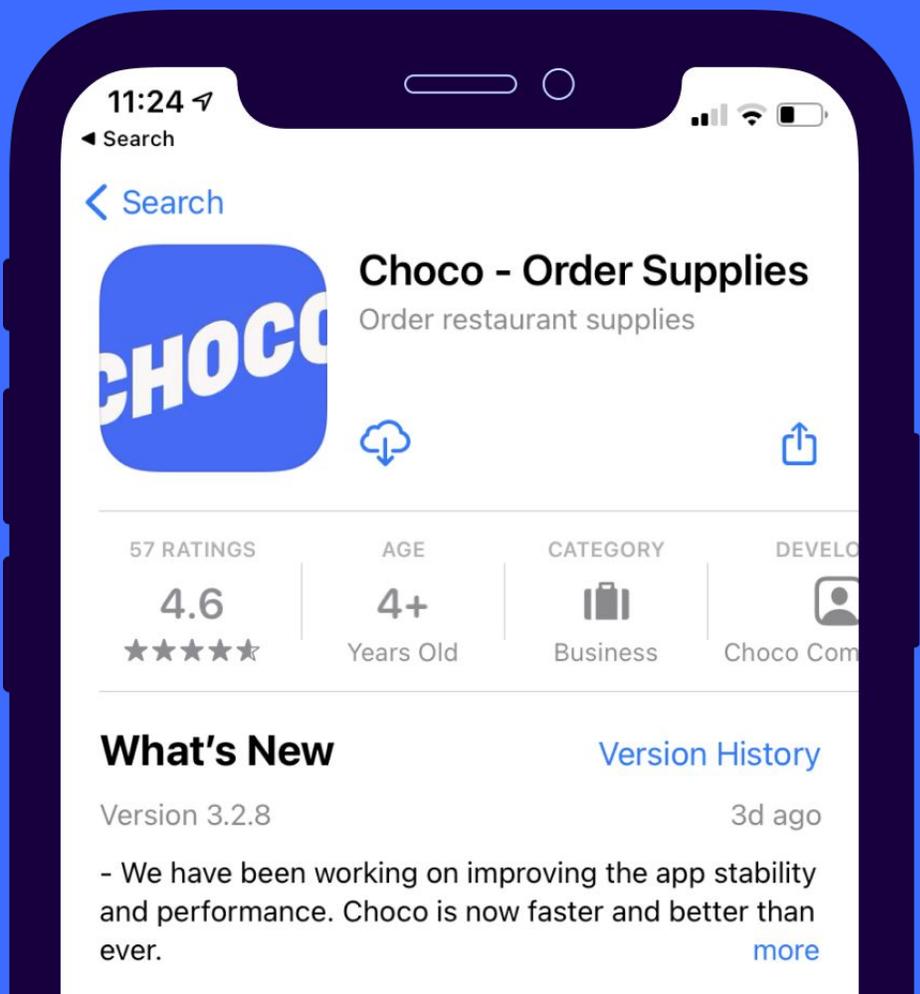
GETTING STARTED

1. Download
2. Log in
3. Place an order
4. Add suppliers
5. Add your team



STEP 1: DOWNLOAD

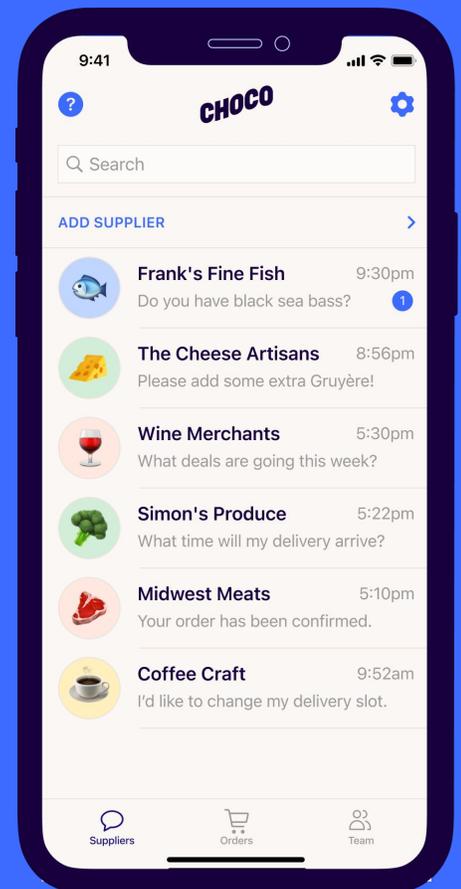
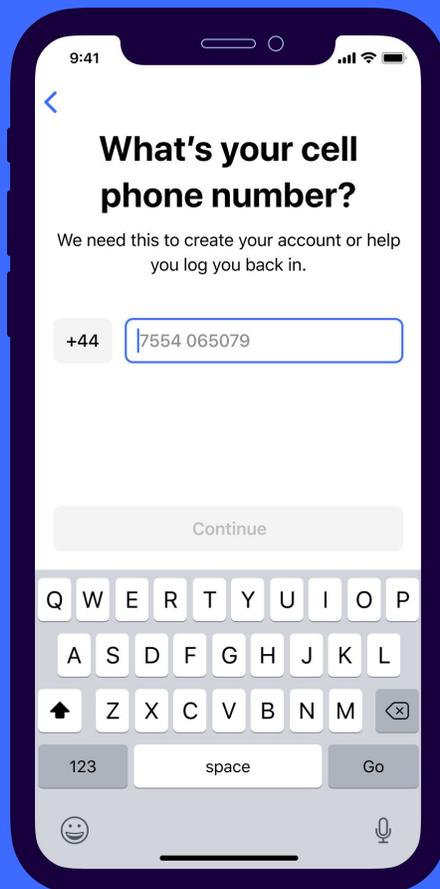
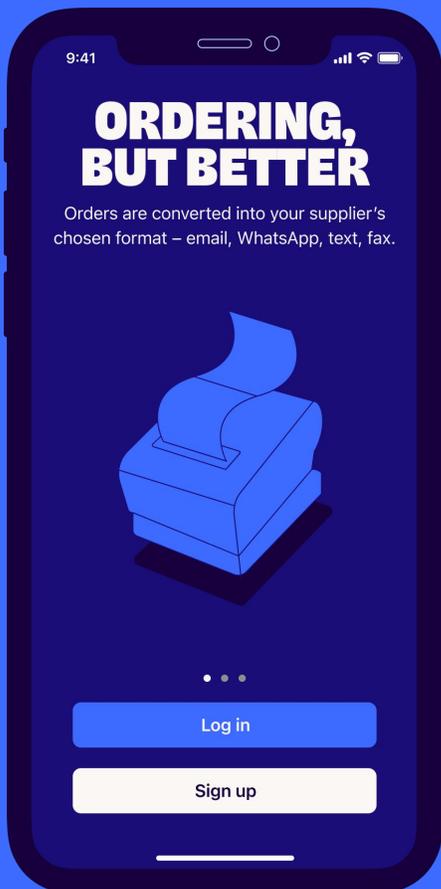
1. Open the [App Store](#) or [Google Play Store](#)
2. Search for “**Choco**” in the search bar 
3. Select “**Download**”



STEP 2: LOG IN

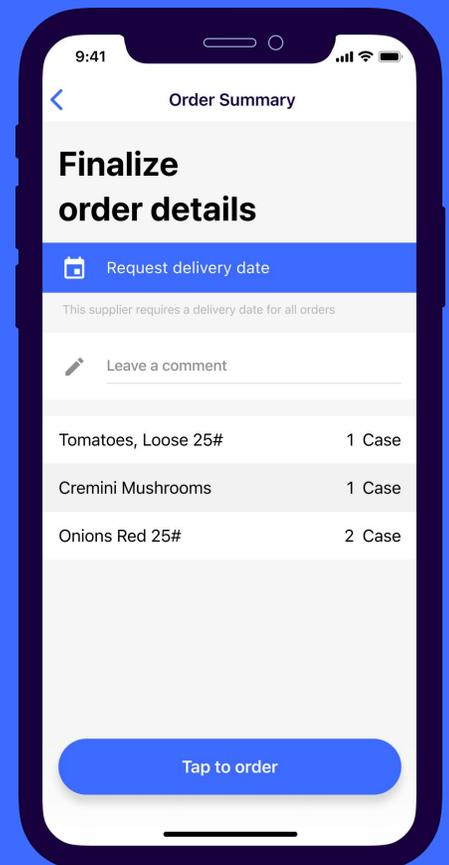
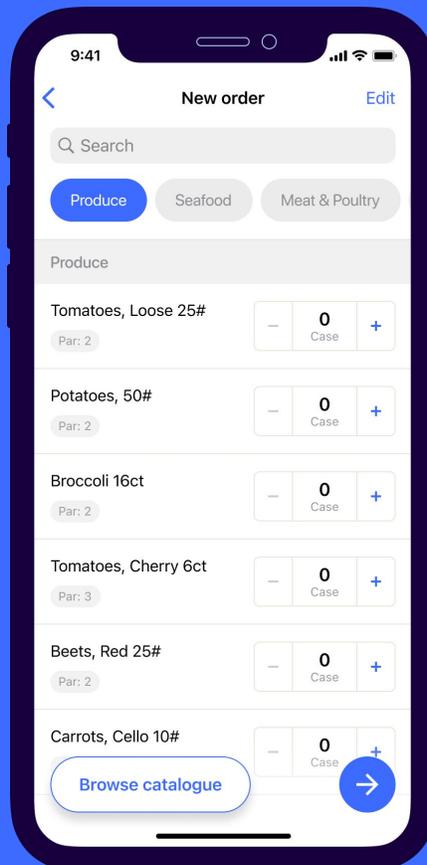
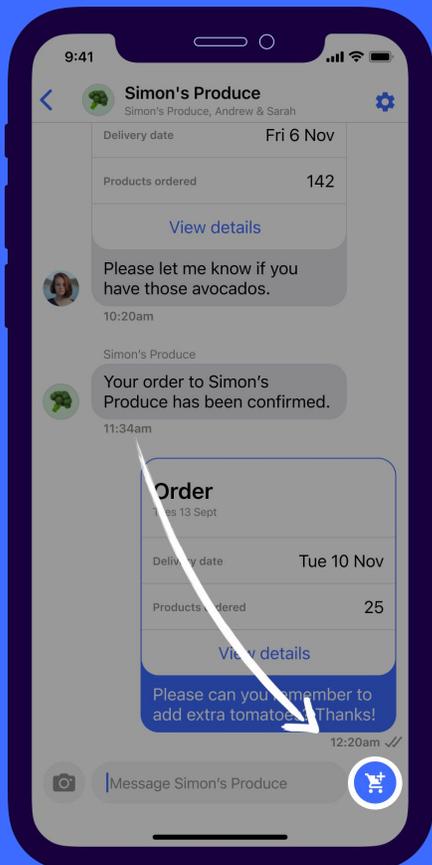
1. Open Choco and select “Log in”
2. Enter your cell phone number
3. Enter the verification code from your text messages

Now you will see a list of your suppliers.



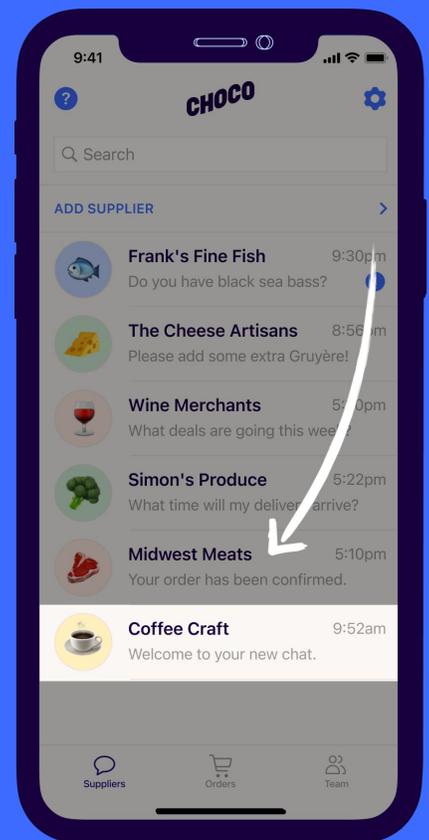
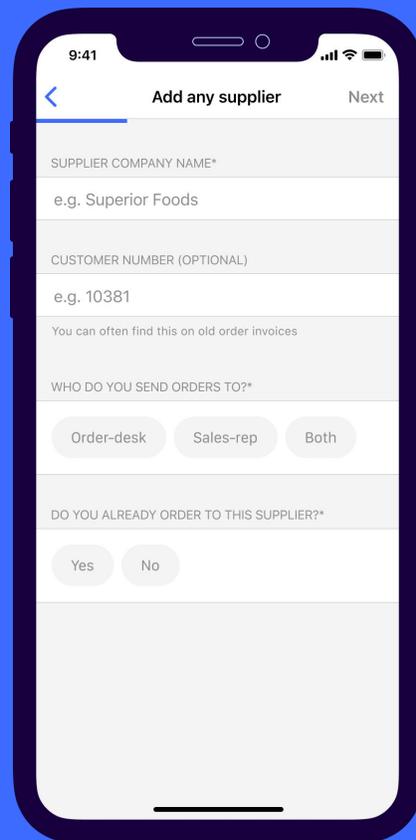
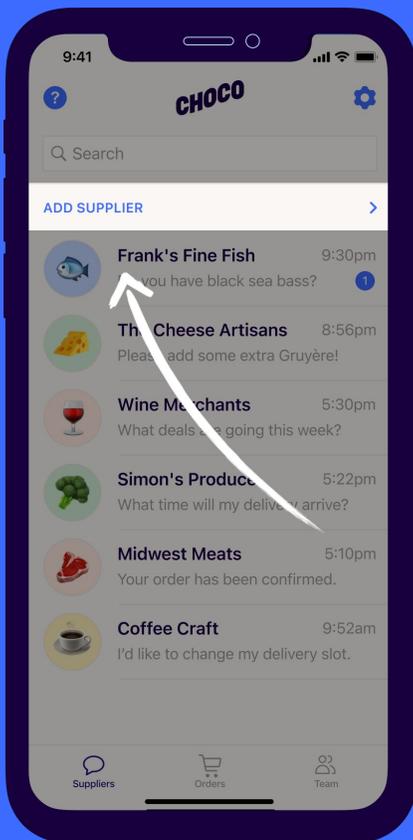
STEP 3: PLACE AN ORDER

1. Choose any supplier and tap the shopping cart
2. Select products from your order guide
3. Set a delivery date and **“Tap to order”**



STEP 4: ADD SUPPLIERS

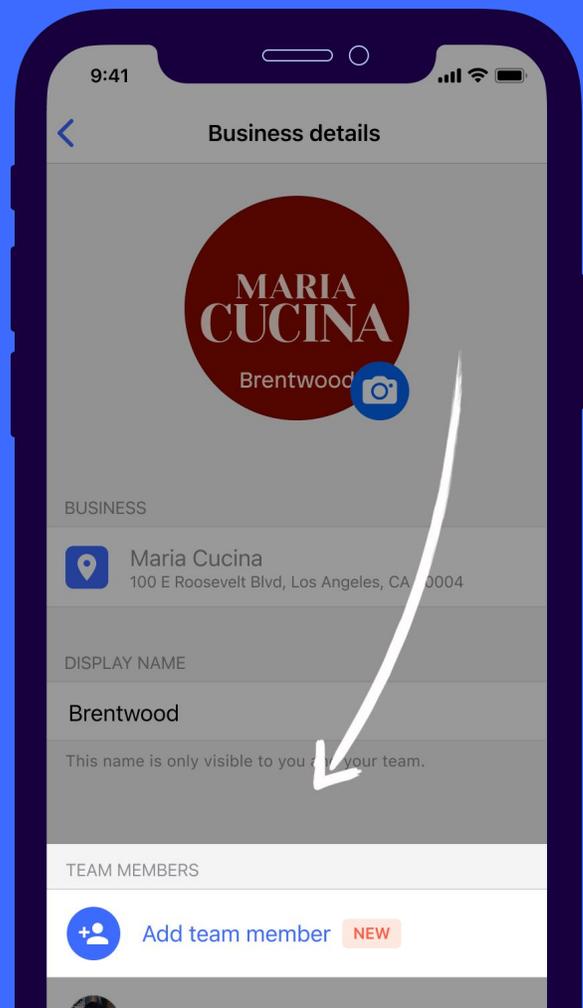
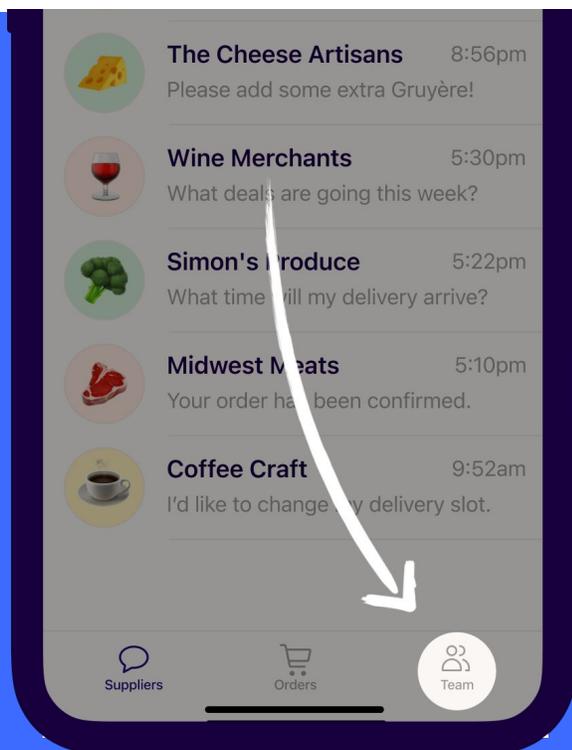
1. Tap “Add supplier”
2. Provide relevant information
3. Your new chat appears in the lobby
4. Our team will set up your order guide within 24 hours



STEP 5: ADD YOUR TEAM

1. Select **“Team”**
2. Tap **“Add team member”**
3. Choose a contact to invite

They will get a text with a link to download the app and log in with their phone number.



ANY MORE QUESTIONS?

Reach out to **Choco Support**. Our Support hours are Monday - Friday, 9am - 6pm CT.

We're happy to help you:

- Update your order guides
 - Set up multiple locations
 - See monthly reports of ordered products
- ... or anything else!

